

## Invitation to Tender

### PROJECT BRIEF - TRAWSCOED

(Dogfen hefyd ar gael yn Gymraeg)

#### Please fill in

Company Name	
<b>Total Quoted Price</b>	

#### TITLE

Invitation to tender for the provision of peatland restoration works at Trawscoed, Llanwuchllyn, LL23 7TD

#### **TIMESCALE**

A two-stage project from 05/01/2026 to 25/03/2026 and from 01/09/2026 to 25/03/2027

#### **BRIEF DESCRIPTION OF GOODS AND SERVICES REQUIRED**

Provision of peatland restoration works for Eryri National Park Authority (ENPA) Mawn Eryri+ Project on behalf of Wales Peatland Action. The works will be carried out at Trawscoed, a forest-to-bog site that was mostly felled in 2025, but with some historically felled areas too. The works will be mainly concentrated in the flatter areas of the site and / or where the trees have been felled (see maps below). Restoration of the site will be accomplished through a combination of ground smoothing forestry furrows on steeper slopes, bunding and pool creation in flatter areas, brash management where possible in the recently felled areas, and stump grinding where necessary for works to be carried out effectively.

The following documents are enclosed and must be, where applicable, completed and signed on behalf of the supplier:

Document A	Instructions and Terms & Conditions		
Document B	Specification of Goods / Services		
Document C	Company Information		
Document D	Attachments		
Document E	Form of Offer and References		
Document F	Certificate of Bona Fide Offer		

#### **CONTRACT VALUE**

A realistic costed breakdown of activity, including expenses and expected duration of works is expected. Suppliers may also include additional services / benefits that might add value to the project. It is highly recommended that prospective contractors carry out a site visit prior to submitting a tender.

### **FUNDING INFORMATION**

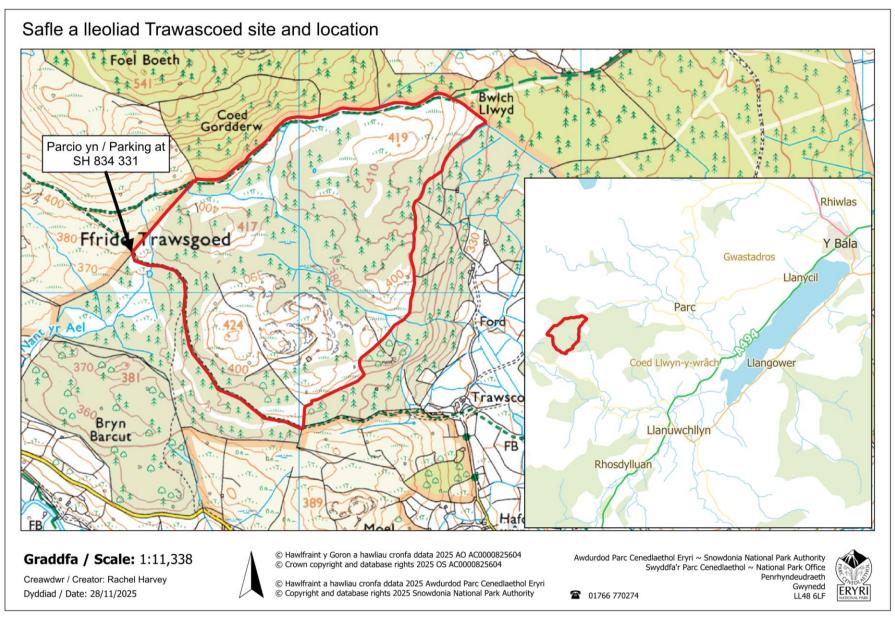
The contract will be financed by Snowdonia National Park Authority as part of Wales Peatland Action, a climate and nature emergency response, funded through the National Peatland Action Programme and Natural Resources Wales, on behalf of the Welsh Government.

#### **APPLICATION**

Your tender response should be <u>posted in a sealed envelope</u> to the Snowdonia National Park offices by <u>12:00 noon on</u> <u>Monday 22<sup>nd</sup> December</u>. Please see the instructions in Document A for details.

Only tenders submitted in accordance with the Terms and Conditions will be considered. Any tenders that are incomplete or received after the time indicated may be disregarded.

If you require any further information or clarification regarding this tender prior to tendering, please contact Rachel Harvey at <a href="mailto:rachel.harvey@eryri.llyw.cymru">rachel.harvey@eryri.llyw.cymru</a> / 07464 492647. Suppliers should ensure that their tenders are clear and concise and are advised that any approaches to the SNPA following the opening of tenders could lead to disqualification.



**Figure 1** | **Site location and access:** Trawscoed (SH 840 330) is located just north-west of Llanuwchllyn. There is a single-track road to the farm and a good forestry track to the turning circle at the western end of the site (SH 834 331). The track is suitable for vans and cars, if driven carefully. Forestry lorries have also accessed the site with relative ease.

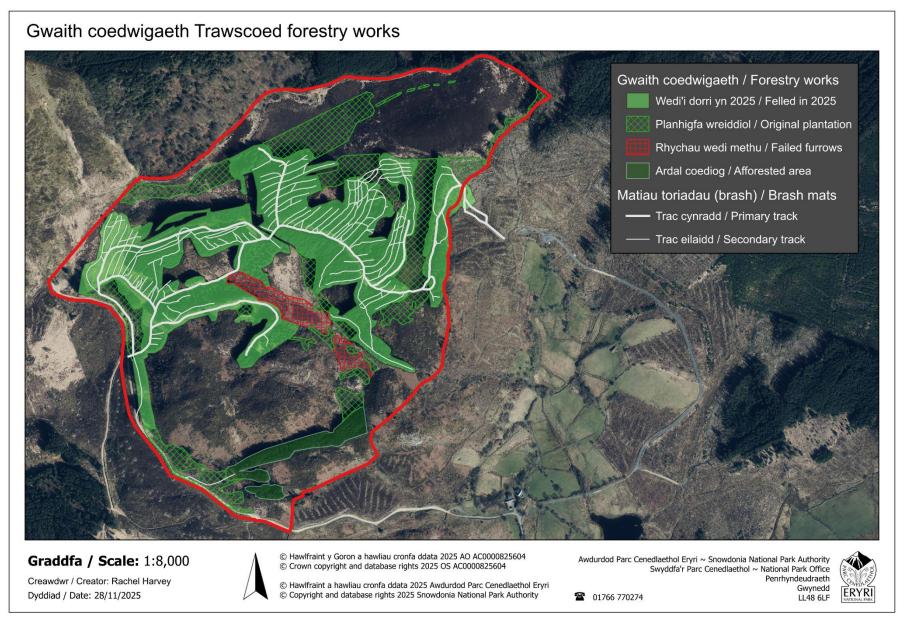


Figure 2 | Recent and historical forestry works: The light solid green indicates where felling works took place in 2025, and the primary and secondary brash tracks are marked in white. These brash tracks are severely eroding the peat in places so part of the works will be to ground smooth (and occasionally block) these brash tracks. The green hashed area is failed plantation that was felled several years ago, and the red hashed area was prepared but never planted (or the trees failed) – both of these areas also have planting furrows.

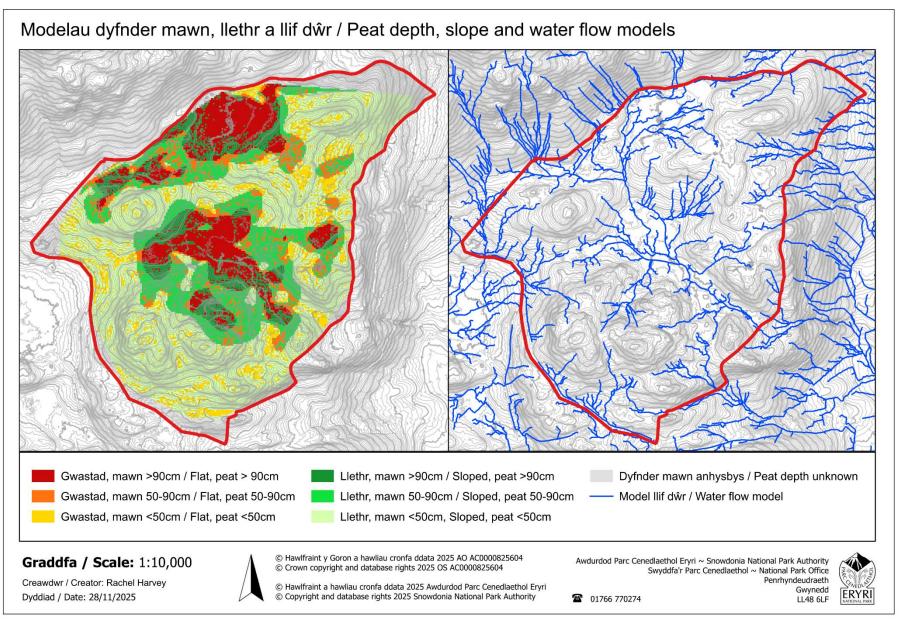
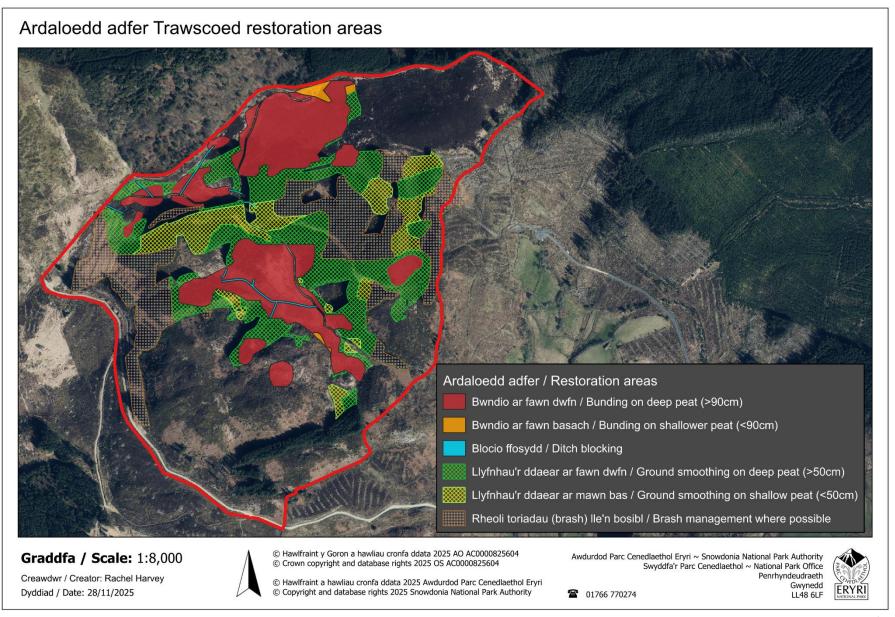


Figure 3 | Modelled slope vs. peat depth, and modelled water flow patterns: We commissioned a detailed survey to identify where we can employ the different restoration methods. Darker shades are deeper peat while lighter shades are shallower peat. Reds / yellows are flatter areas, while greens are sloped areas (greater than 10% slope). Models also showed likely water flow patterns. These models informed the restoration plan maps and can be used in planning further details.



**Figure 4 | Restoration areas by type of intervention:** Bunding works will be possible in the flatter areas with deeper peat, while ground smoothing will be used on the steeper and / or shallow-peat sections. Brash management and stump grinding will be conducted as required over the site. See Document B for further details.

## **DOCUMENT A**

### Instructions and Term & Conditions

#### INSTRUCTIONS

- 1. This document is designed to be completed electronically before being printed and posted in. You are required to mark boxes, insert information or submit additional documentation in response to the questions herein. Whilst the text boxes should expand as you add text, if there is insufficient space for your response please attach a separate document clearly marked with the name of your Company, the reference number and the number(s) of the question(s) to which it relates. Please provide copies of insurance documents, valid first aid certificates, risk assessment and methods statement with Document E. Please sign this document at the end of Document F.
- 2. If you are unable to comply with a request for information or provide documentation requested, then a written account explaining the absence of the information must accompany the return of this tender. Please be aware that the failure to respond to any of the questions, without a written reason, may result in a negative evaluation of that element within the overall evaluation of this questionnaire.
- 3. All tenders must be received by Snowdonia National Park Authority by 12:00 noon on Monday 22<sup>nd</sup> December. Tenders must be submitted by post in a sealed envelope labelled with "Tender, Do Not Open Trawscoed NPAP" and addressed as follows:

FAO Director of Corporate Services Eryri National Park Authority National Park Offices Penrhyndeudraeth Gwynedd LL48 6LF

The tender may be completed in Welsh or English. Please allow sufficient time before the deadline for postage.

4. The tender evaluation process.

#### Timetable

Invitation to Tender document sent out	01/12/2025		
Tender documents to be returned	22/12/2025 (12:00 noon)		
Award of contract	23/12/2025		
Start of 1 <sup>st</sup> work period	05/01/2026		
End of 1 <sup>st</sup> work period	25/03/2026		
First work period invoice deadline	25/03/2026		
Start of 2 <sup>nd</sup> work period	01/09/2026		
End of contract	25/03/2027		
Final (2 <sup>nd</sup> ) invoice deadline	25/03/2027		

#### <u>Tenders that fail to meet essential requirements may be excluded from consideration</u>

Tenders that fulfil essential requirements will be evaluated on the basis of the weightings detailed below:

Criterion	Weighting
Specification Delivery – this will be assessed by whether nor not the specification can be	40%
met and the details of methods used	
Tender price	40%
Relevant experience	15%
Ability to complete within the time scale	5%

### **SCORING MATRIX FOR QUALITY CRITERIA**

Quality Scoring Matrix (Minimum Threshold = 3)					
Capability	Evidence Provided	Score	Remark		
Bidder is likely to be able to meet the needs of the Authority.	Evidence is consistent, comprehensive, compelling, directly relevant to the project in all respects and highly credible (by being substantiated by independent sources where possible.)	10	Absolute Confidence		
	Evidence is sufficient (in qualitative terms), convincing, and credible.	8	Confidence		
Small risk that bidder will not be able to meet the needs of the Authority.	Evidence has minor gaps, or to a small extent is unconvincing, lacks credibility or irrelevant to the project.	6	Minor Concerns		
Moderate risk that the bidder will not be able to meet the needs of the Authority	Evidence has moderate gaps, is unconvincing.	4	Moderate Concerns		
Significant risk that the bidder will not be able to meet the needs of the Authority.	I not be able to in many respects, lacks credibility, or largely irrelevant to the project.		Major Concerns		
Bidder will not be able to meet the needs of the Authority.  No evidence or misleading evidence.  No evidence or misleading evidence.		0	Not acceptable		

### **TERMS & CONDITIONS**

- 1. The SNPA may require supplementary information or clarification or further evidence of the information given. SNPA may wish to visit reference sites given as evidence of relevant experience.
- 2. The ability of suppliers may be determined by, amongst other factors, references, certification and site visits.
- 3. Please answer the questions specifically for your company, NOT for the group if you are part of a group of companies. Please note the term "Company" refers to: Sole proprietor, partnership, incorporated company, co-operative, or voluntary organisation as appropriate.
- 4. No charge will be made to the SNPA by applicants for any preparation costs accrued during the tender process, whether the applicant was successful or not.
- 5. You are invited to submit your best offer for the work as detailed below. The SNPA reserves the right to undertake post-tender negotiations.
- 6. It should be noted that in any formal contract that is subsequently entered into, reference will be made to the detailed information provided in the formal response to this tender document provided by the successful organisation. Thus answers and information given in your reply will become a binding part of the contractual relationship between yourselves and the SNPA.
- 7. The SNPA does not bind itself to accept the lowest or any Tender, and reserves the right to accept only part of a Tender. The SNPA reserves the right to procure individual elements of the required solution from one or more supplier as appropriate.
- 8. Whilst the SNPA aims to provide feedback on failed submissions this may not always be possible, and the SNPA is under no obligation to do so.

## **DOCUMENT B**

## SPECIFICATION OF GOODS / SERVICES

The information below is a statement of minimum requirements and is not intended to limit creative or original thinking in the preparation of proposals.

#### **INFORMATION ON THE SITE**

Trawscoed (SH 840 330) is a 79.6ha site that sits along the south-eastern boundary of the Migneint-Arenig-Dduallt SAC and SSSI, just north-west of Llanuwchllyn. Although the site isn't high (the highest point is 424m), it is in a mountainous environment and can be quite exposed. The peat on site is nestled between several rocky hills and many of these lower, more sheltered parts of the site were planted with Sitka spruce several decades ago. Outside of the afforested area the heather and bilberry dominated vegetation can be very thick, but there are patches of good quality bog too.

The remaining Sitka plantation was felled between February and October 2025, with the exception of a block to the south of the site, and some areas had already been felled several years ago where the plantation had failed (see the light green and green-hashed areas in Figure 2). These previously afforested areas all have numerous planting furrows and / or brash tracks that are likely to be contributing to drainage across the site. Furthermore, many of the brash tracks in the newly felled areas (white lines in Figure 2) have deep gouges and are significantly eroding the peat, with some acting as water courses in heavy rain. There is a considerable amount of brash left on site, particularly in the recently felled areas, and the stumps in these areas can also make access and restoration works difficult. We therefore suggest that brash management and stump grinding is part of the restoration plan (see below for further details).

There is an area in the middle of the site was either never planted or the Sitka never grew due to the wet conditions (the red hashed area in Figure 2). While there aren't any stumps or brash in this area, the original planting furrows still remain and may be helping to drain the site.

The areas that were left un-planted tend to be steeper and rockier with very little / no peat, so most of the restoration efforts will be in the previously afforested areas. However, there are some deep peat / flatter areas that lie out of the afforested areas, and these have been incorporated into the restoration plan for extra bunding work and pool creation. The exact nature of the work in these areas will be finalised with the successful contractor, but it's likely to be more subtle pool creation and ditch blocking (where necessary) to complement and enhance the already good quality bog habitat.

#### THE RESTORATION WORK

Restoration works have been divided up according to peat depth, slope steepness, and nature of the forestry works (see Figure 3 for survey / modelling results and Figure 4 for the restoration plan map). Please note that the peat depth is modelled from slope and detailed peat depth ground survey points, so there is an element of 'filling in the gaps'. We have used it as a guide for our restoration plan, but peat depths on the ground may vary from the model.

The restoration areas are:

- Flat areas with more than 90cm of peat (dark red on Figure 4). These are suitable for bunding, and they can lie outside the afforested areas. The precise type and location of bunds will be confirmed with the successful contractor, and we invite contractors to suggest suitable methods and approaches for these areas. We are taking a flexible approach to account for different terrains and different problems that may arise, but the aim is to stop artificial drainage, raise the water table to just below the surface, and in places create pools to boost biodiversity. It's important to note that brash and woody material should not be included in the bunds themselves as they can form small water channels and effect the integrity of the bund. The types of bunding we intend to use are:
  - Sub-surface bunding to block any peat pipes or peat cracks. These will be used only as required but are more likely to be needed in the forestry furrows and brash tracks.
  - Surface bunding to slow surface flow and create individual pools or linked pool systems. Examples of this
    are fish-scale (or honeycomb) bunding, individual curved scallop bunds, or contour bunding. Note that in
    these flatter areas there are few opportunities for contour bunding, but the technique can be used on
    shallower slopes (up to 10% slope angle).
- Flat areas with less than 90cm of peat (orange on Figure 4). There are a few small patches around the main bunding areas that may have shallower peat, but smaller bunds will still be appropriate here to (a) complete a pool system or (b) link up areas. Similar methods can be used, but we'd expect these bunds to be small and not hold back very much water.

- Ditch blocking (blue on Figure 4). There aren't very many artificial ditches on site, but conventional ditch blocking techniques should be used here to stop artificial drainage. The bunding work must not incorporate the ditches because a ditch can put too much hydrological pressure on a bund. Therefore, bunds must stop two metres from a ditch, conventional blocking works can be conducted on the ditch, and then bunding works can start again two metres the other side of the ditch.
- Ground smoothing deeper peat (green hash on Figure 4). Bunding on a slope that is greater than 10% may result in a peat slide, and on shallower peat (50-90cm) there isn't quite enough material to make a solid bund. Ground smoothing techniques should be used under these circumstances where there are planting furrows or brash tracks. This flattens out the furrows and ridges, which in itself can successfully re-wet the peat and promote recovery. Ground smoothing does not involve stump flipping; instead the ridge is gently pulled or 'slumped' into the furrow, resulting in relatively little disturbance to the top layer of peat / vegetation. Where necessary, this technique may also be used behind bunds in the flatter areas.
- Ground smoothing shallower peat (yellow hash on Figure 4). Generally, we are leaving the shallow-peat areas (less than 50cm deep). However, there are some areas that either link up pockets of ground smoothing, or where the brash tracks are severely eroding the remaining peat. In these cases, we are suggesting ground smoothing as above but accepting that some mineral soil may be disturbed and incorporated.
- Brash management (all previously afforested areas, including brown dots on Figure 4). There is a lot of brash left on site, which will upset the nutrient balance, create micro and macro hydrological flow, and pose a danger to livestock. Our preference is therefore to remove as much brash from the peat surface as possible. Much of the brash can be used to bolster access tracks and mats while working, thus containing it to narrow, manageable areas. Any remaining brash can be either removed from site (our preferred option) or built into habitat piles. There are also several parts of the site that may not be part of the main restoration works (the brown dotted areas) where it's possible to do so, brash can also be taken from these areas for use in tracks and mats, or otherwise it can be piled into habitat piles or removed from site.
- Stump grinding (previously afforested areas where works are conducted). There has been no stump treatment on site so far. The best solution both in terms of carbon and hydrology is actually to leave the stumps in situ as they have 'settled in' to the peat disturbing them will open up micro drainage channels, and the mulch from stump grinding can ultimately aerate the peat. Previous experience has also shown stumps post little danger to livestock. Access to the different areas can be via the existing brash tracks, although almost all of these will need additional brash to prevent further erosion. However, for access beyond these tracks, and to conduct the restoration works effectively, some of these stumps will need to be ground down. Stump grinding needs to separate the whole stump from the rest of the root plate, making sure not to leave a ring of trunk either. This is so, when working in the vicinity of the root plate / stump, only the broken part of the root plate will be moved rather than lifting or moving the entire root plate.

Approximate areas for each intervention:

In the second se		
Restoration type	Area (ha)	
Bunding (deep peat)	12.06	
Bunding (shallow peat)	0.31	
Ground smoothing (deep peat)	10.43	
Ground smoothing (shallow peat)	4.47	
Ditch blocking (~480m)	0.27	
Previously afforested area (brash management, where possible)	36.74	

#### **Access to the site**

Access to the site is good. There is a narrow, winding road up to Trawscoed from Llanuwchllyn, but this has been used by the forestry lorries carrying logs and machinery. Once at the farm there is a good track up to the site with a large turning circle and space for several vehicles (SH 834 331). This track is also suitable for cars and vans if driven carefully.

#### **TIMESCALE**

The works will be conducted over two phases. The first, shorter phase will be from January to March 2026, with work stopping and invoiced by 25<sup>th</sup> March 2026. The second phase will be conducted between 1<sup>st</sup> September 2026 and 25<sup>th</sup> March 2027, with the final invoice submitted by 25<sup>th</sup> March 2027.

#### **CONTRACTOR SITE VISIT**

It is highly recommended that a site visit is conducted prior to submitting this tender application. If you would like more information or if you wish to attend a site visit, please contact Rachel Harvey on <a href="mailto:rachel.harvey@eryri.llyw.cymru">rachel.harvey@eryri.llyw.cymru</a> / 07464 492647.

# **SPECIFICATIONS** (PLEASE COMPLETE EACH BOX OR ATTACH AN EXTRA DOCUMENT)

	Bunding works in flatter areas of the site, generally on peat deeper than 90cm, but with some small patches of shallower peat, as detailed in Document B. Include details on relevant brash management, ground smoothing and
	stump grinding within these bunded areas.  Are you able to meet this specification in full? If so please give details below. If not please state any differences in service offered.
	Specification met? Yes / Part met / No (tick as appropriate)
	Details
2.	Ground smoothing on steeper slopes (greater than 10% slope) where there is deep peat.
	Are you able to meet this specification in full? If so please give details below. If not please state any differences in service offered
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service offered.  Specification met? Yes / Part met / No (tick as appropriate)
Details
Blocking 480m of ditches across the site. Dams will include a small spillway, where appropriate, to allow the water to flow sideways into the peat body, away from the ditch. The on-site peat resource is the favoured material to work
with on site where practical. The edges will also be re-profiled along the length of the ditches between dams.
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Brash management across the working area and the wider site (where possible), leaving the peat surface as clear of brash as possible.			
Are you able to meet this specification in full? If so please give details below. If not please state any differences in			
service offered.  Specification met? Yes / Part met / No (tick as appropriate)			
Details			
Details			
Stump grinding / treatment where appropriate across the site, leaving the root plate as intact as possible.  Are you able to meet this specification in full? If so please give details below. If not please state any differences in service offered.			
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7.	Access, tracking across the site, and equipment: Means of access to and from the site, and across the site will use sufficient means to prevent further damage to the site. Completion of this work should be affected using at least one excavator, not exceeding 10 tonnes and on low ground pressure tracks, and using bog mats where appropriate. A 'bogging' risk assessment must be completed and discussed with the project manager before work commences. Are you able to meet this specification in full? If so please give details below. If not please state any differences in service offered.  Specification met? Yes / Part met / No (tick as appropriate)  Details
8.	Environmental and safety measures: The contractor will have measures in place for safely re-fuelling the machinery used on site, avoiding environmental contamination and danger to the contractor(s) and the public. Ideally a fuel pump will be used to re-fuel. All contractors will also be required to provide a site / work specific Bio-security Risk Assessment as part of the contract awarding process. These will include details of how they will take all reasonable measures to avoid introducing invasive non-native species (INNS) or diseases to a site, and / or transporting INNS or diseases from the site (therefore potentially contaminating others). Furthermore, the contractor will follow health and safety guidelines to avoid danger to both contractors and the general public.  Are you able to meet this specification in full? If so please give details below. If not please state any differences in service offered.  Specification met? Yes    / Part met    / No    (tick as appropriate)  Details
9.	The Contractor will complete the work within the specified time frame. Works at the site will be completed in two phases: 05/01/26 – 25/03/2026 and 01/09/2026 – 25/03/2027. SNPA will be invoiced by 25/03/2026 for the first phase, and by 25/03/2027 for the second phase.  Are you able to meet this specification in full? If so please give details below. If not please state any differences in service offered.  Specification met? Yes / Part met / No (tick as appropriate)  Details

# **DOCUMENT C**

# **COMPANY INFORMATION**

1	Company name				
	Registered Name:				
	Trading Name (if different):				
2	Correspondence Details				
_	Name of person applying on behalf of the company:				
	Name of person applying on behan of the company.				
	Address:				
	Telephone:				
	Mobile:				
	Email:				
	Registered office Address (if different from above):				
	Registered office Address (if different from above).				
-					
3	Company Registration				
	Company Registration No (if applicable):				
	VAT registration number (if applicable):				
	Certificate of Incorporation number:				
5	Company structure and nature of company				
	Please outline the nature of the company, whether it is a partnership, sole trader, plc etc.				
	Is the company proposed as party to the contract part of a larger organisation? If so please explain the				
	relationship between the various parts of the organisation, up to the ultimate holding company.				
	Current number of full time equivalent staff currently employed by the company (not larger parent company).				

# **DOCUMENT D**

# **ATTACHMENTS**

1	Insurance					
	Insurances (please tick and supply copy of each certificate where appropriate)					
		Insurer	Policy No	Value of Cover	Expiry Date	
	Employers Liability					
	Public Liability					
	All Risks (if applicable)					

2	First Aid				
	Please list qualified first aiders that will be working on the site and the date and type of their last first aid course (please supply a copy of each certificate)				
	Name	Date of last course	Type of first aid (e.g. REC Outdoor, First Aid at Work, FAW+F)		

3	Risk assessment		
	Please provide a copy of your risk assessment for the contract.	Attached:	Y/N

4	Methods statement		
	Please provide a copy of your methods statement for the contract.	Attached:	Y/N

# **DOCUMENT E**

## FORM OF OFFER AND REFERENCES

### Cost

Fill in specifications as required and please provide estimate of number of days. The specifications and number of 8-hour equivalent days are listed as a guide to help you cost the works, but 'Total Cost' is a mandatory field.

TOTAL number of 8-hour equivalent days:	_	· VAI
TOTAL cost for providing services, as outlined in specifications (Document B)	£	+ VAT
Number of 8-hour equivalent days:		
Specification 6 (Stump grinding, as required)	£	+ VAT
Number of 8-hour equivalent days:		
Specification 5 (Brash management)	£	+ VAT
Number of 8-hour equivalent days:		
Specification 4 (Ditch blocking)	£	+ VAT
Number of 8-hour equivalent days:		
Specification 3 (Ground smoothing – shallow peat)	£	+ VAT
Number of 8-hour equivalent days:		
Specification 2 (Ground smoothing – deep peat)	£	+ VAT
Number of 8-hour equivalent days:		
Specification 1 (Bunding works)	£	+ VAT

PROPOSED PROJECT TEAM  Please indicate personnel expected to carry out management and delivery of this contract with SNPA and their areas of responsibility. Include technical qualifications and details of experience. (Attach separate document if needed).
AFTER SALES SERVICE Please indicate details of any warranty period associated with the works, and how any such work will be carried out. Include details of contingency planning in case of disaster (such as fire, strikes, flooding, snow etc). (Attach separate

document if needed).

### **REFERENCES**

Suppliers are requested to provide details of up to three references from their existing clientele. Attach additional documents if required. In supplying this information, Suppliers shall have granted SNPA permission to seek such information as deemed necessary, in relation to the Suppliers performance with their nominated references.

Reference 1	on to the suppliers performance with the	
Company Name		
Contact Name		
Address	_	
Telephone No. (and ext.)	Email	
Value of work	Dates of work	
Nature of work:		
Reference 2		
Company Name		
Contact Name	_	
Address	_	
Telephone No. (and ext.)	Email	
Value of work	Dates of work	
Nature of work:		
Reference 3		
Company Name		
Contact Name		
Address		
Telephone No. (and ext.)	Email	
Value of work	Dates of work	
Nature of work:		
1		

# **DOCUMENT F**

### CERTIFICATE OF BONA FIDE OFFER

We certify that this offer is made in good faith, and that we have not fixed or adjusted the amount of the offer by or under or in accordance with any agreement of arrangement with any other person. We also certify that we have not, and we undertake that we will not:

- a) communicate to any person other than the person inviting these offers the amount or approximate amount of the offer or proposed offer, except where the disclosure, in confidence, of the approximate amount of the offer was necessary to obtain insurance quotations required for the preparation of the offer;
  - b) enter into any agreement with any other person that they shall refrain from making an offer or as to the amount of any offer to be submitted;
- 2 pay, give or offer or agree to pay or to give any sum of money or other valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any offer or proposed offer for the goods/services any act or thing of the sort described in 1 a) or 1 b) above.

We acknowledge that if we acted or shall act in contravention of this certificate, SNPA will be entitled to cancel the agreement and to recover from ourselves the amount of any loss and expense resulting from such cancellation.

I state that everything in this tender submission is truthful, that if found to be untruthful SNPA can terminate any agreement between SNPA and the company formed on the basis of this tender, and we will pay to SNPA any loss or expenses SNPA suffers as a result of such untruthfulness, whether an agreement is entered into or not.

In this certificate, the word "person" includes any persons and any body or association, corporate or unincorporated; "any agreement or arrangement" includes any transaction, formal or informal, and whether legally binding or not.

Signed	
On behalf of	
Date	

Please note: a name added in an electronic document is functionally equivalent to a signature.